




Pollution Control Board, Assam
Bamunimaidam, Guwahati-21
SHORT NOTICE INVITING QUOTATION

No. WB/COM-30/17-18/65

Dated Guwahati, the 28th Jan., 2021

Sealed quotation are invited from registered and experience contractors / firm for supplying "Supply and Installation of SMF Batteries for Online UPS systems to be installed at Head Office, Pollution Control Board, Assam". Quotations will be received upto **2.30 PM on 12.02.2021** and will be opened on the same day at **3.30 PM** in presence of quotationer or their authorize representatives. In case the day of submission of the quotations happens to be a holiday on account of Govt. Notification, the tenders shall be received and opened on the next working day at 3.30 PM for which no separate communication will be made. **Eligibility Criteria, General Terms & Conditions, Bid Acceptance Letter of Terms & Condition of Quotation, duly completed Check List, Parameters and Technical specification for executing the work, Price Bid of Quotation and Manufactures Authorisation Format** are as per Appendix – A, B, C, D, E, F and G respectively.

Name of Work	:	"Supply and Installation of SMF Batteries for Online UPS systems to be installed at Head Office, Pollution Control Board, Assam"
Last Date of issue of paper for quotation	:	06.02.2021
Last Date & Time for submission	:	Upto 2.30 PM on 12.02.2021
Date & Time for opening	:	3.30 PM on 12.02.2021
Time of Completion	:	1 (one) month
Earnest Money	:	Rs. 10,000/- (Rupees Ten Thousand) only must be deposited by bidders in the form of Banker Cheque/DD in favour of " Member Secretary, Pollution Control Board, Bamunimaidum, Guwahati-781021, Assam and should be submitted along with their bids.
Cost of Quotation Paper	:	Rs.500/- (Rs Two hundred) - Non refundable


Member Secretary

Dated Guwahati, the 28th Jan., 2021

Memo No. WB/COM-30/17-18/65- A

Copy to:

1. P.A. to the Chairman, PCBA for kind appraisal of the Hon'ble Chairman.
2. The Dy. Manager (F&A), Head Office, PCBA for information & necessary action.
3. Website (www.pcbassam.org) / Notice Board of the Board's Head Office, PCBA.


Member Secretary

ELIGIBILITY CRITERIA

1. The bidders should be Original Equipment Manufacturer (OEM) of SMF BATTERIES or the authorized distributor/dealers of such manufacturers and have their registered office in the State of Assam. Only one bidder is allowed to participate against one OEM. Enclose tender specific valid manufacturer's authorization letter as documentary proof for the same.
2. OEM should have valid ISO certifications. Enclose copies of such certifications with the Bid.
3. The bidder should have been in the business of UPS & SMF BATTERIES sales, service, implementation & integration related activities for at least past 3 years. Relevant Documentary evidence to be furnished or else bid shall be rejected
4. **After Sales Service:**
Bidder/OEM must have its own co-ordination office in **Guwahati** for the supply and maintenance services, along with adequate stores of reserve replacement equipment and spares.
5. **Past Experience Criteria**
The bidder must have past experience in undertaking and having executed at least 03(three) works of supply of On-line UPS or SMF BATTERIES , each work order individually costing not less than **Rs. 1 lakhs**, in the last 3(three) financial years in the state of Assam to Govt. Institutions /PSU's/educational institutions / Banks & financial institutions. The Bidder must submit copies of supply orders/work completion/satisfactory letters that substantiate fulfilment of the above criteria and information

h/h
22/1/21

“GENERAL TERMS AND CONDITONS”**1. Earnest Money:-**

1. Earnest Money of Rs. 10,000/- (Rupees Ten Thousand) only must be deposited by bidders only in the form of Banker Cheque/DD in favour of **“Member Secretary, Pollution Control Board, Bamunimaidum, Guwahati-781021, Assam** and should be submitted along with their bids.
 2. No request for transfer of any previous deposit of earnest money deposit or payment of any pending bill held by the department in respect of any previous work will be entertained.
 3. Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
 4. No claim shall lie against the Government/Department in respect of erosion in the value of interest on the amount of earnest money deposit or security deposit.
- 2. Bidder should not have been blacklisted or debarred from business by any Government Institutions/undertakings/recognized educational institutions, Banks/financial institutions /Public Sector companies in the last 10 years. The bidder has to give an affidavit on non-judicial stamp paper duly attested by notary that the firm/supplier and the firm has not been blacklisted or debarred in the past by any Govt. or Private Organization. In-case any false declaration is submitted, the bidder shall be permanently black-listed from this organization and legal proceedings may be initiated against such parties.**
3. All pages of the quotation and documents shall be signed and dated at the lower right hand corner by the owner or by a person holding power of attorney authorizing him to sign on behalf of the quotationer before submission of the Quotation.
 4. **Rate:** The rate should be quoted item-wise in the Bid of quotation (Annexure-F) in both words and figure inclusive of all taxes in the proper place of QUOTATION PAPER. No conditional quotation will be accepted. No correction/alternation or over writing shall be allowed in the quotation.
 5. **Validity of the bids:** The bids shall be valid for a period of 6 months from the date of acceptance of the bid.
 6. **Signing of Quotation:-** Individual signing the quotation or other documents connected with contract must specify whether he is signing as-
 - a) A 'sole proprietor' of the concern or constituted attorney of such sole proprietor.
 - b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney duly executed by the partners of the firm.
 - c) Director or a principal officer duly authorized by the board or Directors of the Company, if it is a company.

NB.

- (1) In cases of partnership firm, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
- (2) In case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related documents must be signed by all partners of the firm.
- (3) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bind such other person and if, on inquiry it appears that the persons so signing had no authority to do so, the Pollution Control Board

Assam may without prejudice, cancel the contract and hold the signatory liable for all costs, consequence and damages under the civil and criminal remedies available.

- Quoting incredibly low value of items with a view to subverting the tender process shall be rejected straight way and EMD of such Bidder will be forfeited.
8. **Terms of Payment:** 100% payment shall be made against successful delivery and installation of goods. Payment will be made by cheque after completion of installation and submission of Bill.
 9. Leaflets if available or colour photographs of the items should be submitted with the quotation. Failure to which the quotation will be rejected without further communication.
 10. **Warranty:** Warranty of minimum (24) twenty four months from the date of installation will be applicable against defects, worn out and unconformity to the specification and the same shall have to be replaced serviceable stores of laid down specification by the supplier free of any other cost within the stipulated period. Failing to do so will result in forfeiture of security money besides legal action.
 11. **Date of delivery and place:** Delivery should be completed within 30 days from the date of receipt of formal supply & installation order. In exceptional circumstances which is beyond of the control of the supplier further extension for a period of 30 days may be granted. If the Bidder fails to deliver the stores or any consignment thereof within the period prescribed for delivery, the purchaser shall be entitled to recover 0.5% of the value for the delayed supply & installation of the consignment for each day(s)/week(s)/month(s) of delay or part thereof.
 12. All disputes will be subjected to the jurisdiction of Guwahati Court only.



Member Secretary

Pollution Control Board, Assam

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